

Privacy Notice

What is the service being provided?	School Trips, Schools clubs, Pupil Support Services, Sporting Activities							
What personal data do we need from you?	Full name, date of birth, contact details of parent/carers, medical/SEN needs, child status							
Who will be using your Personal Data?	Who is the Data Controller ?	The Osborne Academy Trust (formerly known as St Clere's Co-Operative Academy Trust)						
	Who is the Data Controller's Data Protection Officer ?	Lauri Almond (Essex County Council)						
	Are there any Data Processors ?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>			
	Who are they?	Local Authority Travel Operators School Comms The Osborne Academy Trust						
What will it be used for and what gives us the right to ask for it and use it?	The Purpose(s) :	To enhance education provision, inclusion and recreation						
	The Legal Condition(s) :	Consent						
	You may withdraw your consent at any time by contacting us							
Who else might we share your data with?	Local Authority Travel Operators Thurrock SSP							
Will your data be stored in or accessible from countries with no UK-equivalent Privacy Law protections?	No							
How long will your data be kept?	When will it stop being used?	Trips = End date of trip to end of academic year Sports = Date of sporting event to end of academic year Local Authority Welfare = date of birth + 25 years						
	How long after this will it be deleted?	As above						
Our use of the data will be subject to your legal rights (marked if applicable):	Inform	<input checked="" type="checkbox"/>	Access	<input checked="" type="checkbox"/>	Rectify	<input checked="" type="checkbox"/>	Erase	<input checked="" type="checkbox"/>
	Restrict	<input checked="" type="checkbox"/>	Portable	<input type="checkbox"/>	Object	<input checked="" type="checkbox"/>	Automate	<input type="checkbox"/>

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As you are giving us your data directly to us:	This is the reason why we are allowed to ask for it and use it:	To enable the delivery of these services
	This is what could happen if you refused to let us use your data for this purpose:	Your child will not be able to participate in these events
Visit the following links for more information about Privacy Law, our obligations and your Rights:		
The ICO Guide to the General Data Protection Regulations 2016 The General Data Protection Regulations 2016		
If you have concerns over the way we are asking for or using your personal data, please raise the matter with our Data Protection Officer by the following means:		
Postal Address	Essex county Council, County Hall, Chelmsford, CM1 1QH	
Email	DPO@essex.gov.uk	
Phone Number	03330322970	
If you still have concerns following our response you have the right to raise the matter with the Information Commissioner's Office:		
Postal Address	Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF	
Online Form	https://ico.org.uk/concerns/handling/	
Phone Number	0303 123 1113	

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